

Alterations Request

Date: _____

To: Watson Management Co., Inc.

From: _____

Address: _____

Phone: _____ Home Work

Dear Landlord: I/We request authorization to perform the following described alterations to the Premises we presently rent from you. I/We understand that if approved that appropriate permits will be taken out and inspections performed. Further, should work not be performed in a workmanship like manner that I/We may be charged the cost of restoring the Premises to the condition it was prior to my/our occupancy.

Requested Alteration:

Alteration To Be Made By (Contractor Name, Address and License Number)

Qualifications Of Person(s) Making Alteration

Materials To Be Used For Alteration:

Costs For Property Owner: \$_____

Tenant Signature: _____

Date: _____

Landlord Action: Approved Not Approved

Landlord Signature and Date: _____